

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, November 2, 2023
NBH Media Center
4:00 p.m.

Attending: Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mrs. Joyce Wilson, Mrs. Sandy Porter, Ms. Jennifer McCabe, Mr. Daniel Brewer, Mr. Tim Parker, Mr. Lance Marrano

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Tiffany Ennis
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – Mr. Parker made a motion to approve the agenda with the addition of Action Item C – Appointment of Vice-President. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 10/05/23, 10/17/23 – It was noted that Mrs. Ennis and Mr. Marrano were not in attendance at the October 5th meeting but were at the October 17th meeting. Mrs. Wilson made a motion to approve the minutes with those corrections. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions**
- VII. Action Items**
 - A. Approval of Removal of the three Executive Positions (CEO, CFO, Data Verification and Compliance Specialist) from the Placement Schedule (Mrs. Wilson) – Mrs. Wilson made a motion to approve this action item as presented. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of interview list for CEO position – Mr. Burke had suggested two options for the Board to consider regarding the interview process for the CEO position. Mr. Thompson made a motion to pursue option 1. Mrs. Wilson seconded the motion. The vote was as follows: Mr. Marrano – No; Mrs. Wilson – Yes; Mrs. Porter – No; Mr. Parker – No; Mr. Thompson – Yes; Mr. Brewer – No; Ms. McCabe – No. Motion fails.

Mrs. Porter made a motion to close the job after notification of applicants. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.

Mr. Marrano made a motion to rank eight (8) candidates and provide the ranking to Ms. Adams for her to share results of the top five (5). Mr. Brewer seconded the motion. Mr. Thompson amended the motion to rank the candidates immediately. Mrs. Wilson seconded the motion. The vote was as follows: Mr. Marrano – Yes; Mrs. Wilson – Yes; Mrs. Porter – Yes; Mr. Parker – No; Mr. Thompson – Yes; Mr. Brewer – Yes, Ms. McCabe – No.

Mr. Marrano withdrew his motion to rank the candidates. Mr. Brewer withdrew his second.

Mr. Marrano made a motion to only provide the top five (5) candidates and develop a slate with no ranking. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.

Mr. Thompson made a motion to approve the slate. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.

Mr. Parker made a motion to hold virtual interviews. Mr. Brewer seconded the motion. No one voted yes. Motion failed.

Mr. Brewer made a motion to hold in person interviews. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

Mr. Thompson made a motion to hold interviews November 29, 30 and December 1. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.

Mr. Parker made a motion for board members to submit 1 to 2 questions to Laura Adams by Thursday, November 9th, and follow procedures in the option chosen. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.

- C. Appointment of Vice-President – Ms. McCabe nominated Mr. Thompson. Mr. Thompson made a motion to appoint Mrs. Wilson as Vice-President. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

VIII. Informational Items

- A. School updates

IX. Announcements

- A. The next agenda meeting will be Thursday, November 30th at 3:30 p.m. Please get any items for discussion to Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, December 7th at 4:00 p.m. at the NBH Media Center.

X. Public Comments – None.

- XI. Board Comments –** Mrs. Wilson mentioned NBHE for their creative “monopoly” activities and thanked the high school for having the showcase coming up. Mrs. Porter asked about an update on the doors which was provided by the CFO. The Veterans Day activities planned for both campuses were mentioned.

XII. Adjournment – 6:02 p.m.